

PROJECT DESCRIPTION FORM

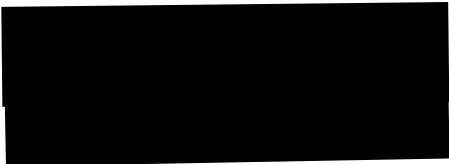
(ALL SECTIONS IN THIS FORM MUST BE FILLED FOR PROJECT REVIEW AND APPROVAL)

Chapter: University of Saskatchewan

Program year: 2026-2027

Project Name: SaskSPCA Animal Protection Laws

SECTION A – ORGANIZATIONAL INFORMATION

1. **Name of Organization:** Saskatchewan Society for the Prevention of Cruelty to Animals (SaskSPCA)
2. **Mailing Address of Organization:** 511 45th Street West, Saskatoon SK, S7L 5Z9
3. **Website of Organization:** <https://www.saskspca.ca>
4. **Type of Organization:**
☒ Not-for-profit
☐ Other please specify
5. **Brief overview of the organization's mandate (2 to 4 lines maximum):**
The SaskSPCA is an animal welfare organization based in Saskatoon. As the provincial voice on animal welfare, they help raise awareness of the human-animal bond and promote the humane treatment of animals.
6. **Organization Contact Person**

7. **Preferred mode of contact:** Phone ☐ Email ☒
8. **How often will the organization contact person be available to meet with the student(s)?** The organization contact will be available to meet with students as required.
9. **Lawyer supervisor(s)**
Note: For certain projects, students work with a roster of lawyers. In such instances, please include the information of all lawyer supervisors, and indicate who the lead lawyer/key point of contact is.

Type of Lawyer Supervisor:
Lawyer Supervisor - Insured



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The lawyer supervisor is:

☐ Click to select drop down option

☒ Other (please specify relationship) [REDACTED]

10. How often will the lawyer supervisor be available to meet with the student(s)? The lawyer supervisor will be available to meet with the students as required.

SECTION B – PROJECT INFORMATION

11. Please describe the project tasks:

Note: If there are multiple projects, please complete a separate Project Description Form for each project. Include details on the final deliverable and expected timelines, etc. Include details on the division of workload, etc.

Description of Project

This project explores the laws and regulations governing animal cruelty in Saskatchewan and Canada. A plain-language research memo will be created for the use of both SSPCA employees, as well as the public.

Students will explore the following questions regarding animal cruelty laws:

- What is the law in Saskatchewan surrounding the Animal Protection Act? What other pieces of legislation protect animals in Saskatchewan?
- How does Saskatchewan's legislation for animal protection compare to other jurisdictions in Canada and elsewhere? How do these jurisdictions enforce their legislation and regulations?
- What protections against animal abuse are provided for in the Criminal Code?
- How do Criminal Code charges for animal abuse connect with/ interact with provincial legislation? What levels of cooperation are present between different enforcement agencies?
- What is the status of Animal Protection Officers (APOs) in Saskatchewan? What is within their jurisdiction? Where is their authority derived from? Who are they accountable to, and what structure of enforcement is used (NPO, Boards, Other)?
- What statistics are available to show how effective enforcement is?

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Role of Student Volunteers

The student volunteers will create the following resources:

- A research memo with proper citations but still in plain language for the public. The length will depend on the results of the students' preliminary research and will be determined by the students and the partner organization at a later date.
- A fact sheet or infographic that summarizes key points from the research memo for the public.

Role of Supervising Lawyers

The Lawyer Supervisor will ensure the students' research memo and fact sheet, or infographic are an accurate reflection of the law in Canada and Saskatchewan and support the student with any ongoing questions they may have about the legislation and case law, while they research the proposed topics.

Which types of law are used in this project?

Animal law and statutory interpretation.

12. What is the main project deliverable?

A. Creating produced content (e.g. research memos, brochures, podcasts, etc.)

13. What is the project delivery format?

Virtual

Please provide details (e.g. volunteers will attend the clinic once a week on Friday afternoons or weekly virtual bi-weekly meetings with the team):

Students will complete their work remotely, but will be expected to meet with each other, the lawyer supervisor, and the organization contact as needed, either in person or over zoom.

14. If you checked boxes A or C in question 12, above, do you consent to the Student Volunteer(s) sending to PBSC a copy of the project deliverable? Please note it is your responsibility to collect and retain any project deliverable or documentation required to carry out the work set out in this Form. If you consent to PBSC saving a copy of the project deliverable (this strictly applies to Research and Public Legal Education projects), the documents will be securely saved and used solely for the purposes of monitoring the progression of the project, informing project development, and offering efficient continuity to returning projects, and will not be reproduced, shared, or used outside of these stated purposes.

- A. ☒ I consent to PBSC saving a duplicate of the project deliverable.
B. ☐ I do not consent to PBSC saving a duplicate of the project deliverable.

15. If you checked boxes B or C in question 12, above, what is your plan for distribution of PBSC's Client Impact Survey?

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Note: PBSC's Client Impact Survey is an important tool that allows our organization to measure client satisfaction and impact, report to stakeholders, and improve our programming. The Client Impact Survey is available through Qualtrics, which meets all federal and provincial privacy and security laws (data is stored in Canada).

☐ Click to select drop down option

Volunteers will be provided with the hyperlink and QR Code at the start of their placements. Where appropriate, printed copies of the survey may be used as long as there is a protocol in place to safeguard client confidentiality.

☐ Other. If neither of the above options are an appropriate means of distributing PBSC's Client Impact Survey for this project, please explain your plan for distribution.

Enter text

16. A work plan is required for this project: Yes ☒ No ☐

If yes, the student(s) must reach out to the lawyer supervisor, draft a work plan, and submit it by email to the Program Coordinator and the lawyer supervisor by November 1st at the latest. Please note that workplans are required for all legal research and writing projects.

A work plan will outline benchmarks and deadlines for various stages of the project, such as when preliminary research should be completed by, when all research should be completed, and when the final deliverable should be completed.

17. Is this a joint project with students from any other PBSC chapters?

If yes, please indicate details: which sections, the division of work, and the model of supervision, etc.

No.

18. What type of training will the organization provide to the student(s)?

Note: Participation in the PBSC General Training offered by the chapter is mandatory for all PBSC students.

Students will participate in the PBSC General Training.

19. How many students would you like assigned to this project?

2-3 students.

20. How many hours per week will the student volunteer(s) be expected to work?

Note: PBSC students are expected to volunteer 3-5 hours per week. Additional hours are at the students' discretion, but at no time should the student be volunteering more than 10 hours per week.

Students are expected to volunteer 3-5 hours per week.

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21. Will the student(s) be expected to show up for regular shifts each week, or is the schedule flexible?

The work will be flexible, but students will be expected to work together on a regular basis and meet deadlines.

22. Is workspace provided for the student volunteer(s) at your organization?

No.

23. Please list the devices and technologies the students will require to have at home in order to complete their volunteer work remotely (ex. Computer, Internet access, telephone, FaceTime, Zoom, etc.)

Students will need access to the internet and a computer.

SECTION C – STUDENT REQUIREMENTS

24. Is there an expectation for the student(s) to be bilingual?

No.

25. Can first year law students volunteer for this project? Yes ☒ No ☐ however, preference will be given to upper year students.

26. Please list any law school prerequisites required for this project. (e.g., administrative law, family law, immigration and refugee law.)

There are no prerequisites.

27. Please list any other requirements or expectations for this project. (e.g., professional or academic background, experience, etc.)

There are no requirements, but experience with legal research and statutory interpretation will be considered an asset.

SECTION D – TO BE COMPLETED BY THE PROGRAM COORDINATOR

28. Which project model(s) most accurately describes this project? If the project has multiple activities, please choose a **maximum of 3** project models. In order to obtain the most accurate data, please only select the project models that describe the majority of the project's activities. If the relevant project model is not indicated below, please contact your Program Officer.

- ☐ Public Legal Education (presentations, workshops, podcasts, brochures, blogs, etc.)
- ☒ Research (memoranda used for internal purposes only)
- ☐ Client services (court forms, shadowing, mock hearings, intake, legal clinic, etc.)
- ☐ Other (please specify)

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29. Which communities does this project serve? Please identify the top **3** communities that this project serves. Please choose the primary (1), secondary (2) and tertiary (3) communities served by selecting 1, 2 or 3 next to the community. This will help us understand gaps in our programming, resource allocation and provide us with information for funding proposals and reports. We understand that due to the intersectionality of identities, it is difficult to rank the top three communities served. Please note that by ranking, you are not prioritizing any issues, or communities. If you would like to add any comments, please use the comment box below.

1. Other: General Project – no specific community being served (note: comments are mandatory if this option is selected)
2. Indigenous (First Nations, Inuit, Métis)
3. Racialized communities

Comments:

This project serves the animal welfare community.

For internal Chapter use

Project reviewed and approved by the PBSC Chapter On-site Supervisor

On-Site Supervisor Signature

Date

Note: A final/complete copy of this Project Description Form must be provided to the Organization Contact Person, Lawyer Supervisor(s), Student Volunteer(s) and Program Officer at National Office.