

PROJECT DESCRIPTION FORM

(ALL SECTIONS IN THIS FORM MUST BE FILLED FOR PROJECT REVIEW AND APPROVAL)

Chapter: University of Saskatchewan

Program year: 2026-2027

Project Name: Chokecherry Studios – Know Your Rights

SECTION A – ORGANIZATIONAL INFORMATION

1. **Name of Organization:** Chokecherry Studios
2. **Mailing Address of Organization:** 201 Ave B North, Saskatoon SK, S7L 1E2
3. **Website of Organization:** <https://chokecherrystudios.ca>
4. **Type of Organization:**
☒ Not-for-profit
☐ Other please specify
5. **Brief overview of the organization's mandate (2 to 4 lines maximum):**
Chokecherry Studios is a youth-founded, Indigenous non-profit located in inner-city Saskatoon, on Treaty 6 Territory and the Homeland of the Métis. At Chokecherry, youth access inclusive programming and services to creatively tell their stories and mobilize their communities. Chokecherry's primary operations seek to have impact in four main areas: Arts-based Programming, Support Services, Community Mobilization and Culture.
6. **Organization Contact Person**

7. **Preferred mode of contact:** Phone ☐ Email ☒
8. **How often will the organization contact person be available to meet with the student(s)?** The Organization Contact will be available to meet with students as required.
9. **Lawyer supervisor(s)**
Note: For certain projects, students work with a roster of lawyers. In such instances, please include the information of all lawyer supervisors, and indicate who the lead lawyer/key point of contact is.

Type of Lawyer Supervisor:
Lawyer Supervisor - Insured

PROJECT DESCRIPTION FORM

(ALL SECTIONS IN THIS FORM MUST BE FILLED FOR PROJECT REVIEW AND APPROVAL)



The lawyer supervisor is:

☐ Click to select drop down option

☒ Other (please specify relationship)



10. How often will the lawyer supervisor be available to meet with the student(s)? The lawyer supervisor will be available to meet with students as required.

SECTION B – PROJECT INFORMATION

11. Please describe the project tasks:

Note: If there are multiple projects, please complete a separate Project Description Form for each project. Include details on the final deliverable and expected timelines, etc. Include details on the division of workload, etc.

Description of Project

This project is mainly a public legal education presentation tailored to the youth who access the resources Chokecherry Studios provides.

Before beginning their work on the presentation, students will coordinate with the organization contact to visit Chokecherry Studios in-person **at least 2 times each** by the end of December 2026. Program hours are Monday to Thursday 3:00-7:00pm – students will be expected to attend 2-3 hours within this timeframe and as scheduled with the organization. Students are encouraged to each attend different time slots, so that the youth accessing services at Chokecherry Studios have numerous opportunities to meet with and get to know the PBSC student volunteers. Students will utilize these visits, with the support of the organization contact, to get to know the youth and learn more about their experiences with police. This will inform the development and updating of the presentation.

Students will update the PowerPoint presentation utilized last year called “Know Your Rights”, to ensure the law and legislation is still relevant. This presentation should be no longer than 20-30 minutes, not including a question period that will take place afterward. The youth will be able to work on an art activity during the presentation, which will be organized and delivered by the organization contact.

PROJECT DESCRIPTION FORM

(ALL SECTIONS IN THIS FORM MUST BE FILLED FOR PROJECT REVIEW AND APPROVAL)

Role of Student Volunteers

Students will:

- Coordinate with the organization contact in October to schedule visits to Chokecherry in October and November.
 - Students will each visit Chokecherry 2 times (or more if desired), with each visit being 2-3 hours.
 - Students will interact with the youth (with the guidance and support of the organization staff) to get to know them and learn more about their life experiences, including encounters with police.
 - Students will be expected to note down their thoughts and key takeaways after each visit, and utilize their experiences to inform the development and updating of the presentation.
- Update and expand on the previously used presentation. The following needs to be updated/changed/added to the presentation:
 - The content of the presentation needs to be simplified even further to be accessible for youth with a variety of learning styles and education levels.
 - The scenarios provided should be expanded on and refined to better suit the youth accessing services at Chokecherry. For example, many of the youth do not yet drive, so scenarios should include information about police stops in other contexts.
 - The presentation should be interactive and engaging wherever possible.
- Maintain regular contact with the organization contact and lawyer supervisor, including updates on the status of their work on the presentation.
- In early February, students will meet with the organization contact to finalize the presentation date and will share the presentation content with the lawyer supervisor for review and approval – followed by a practice session
- In March, students will host and lead the workshop at Chokecherry Studios, with support from the organization staff.
 - Do NOT answer personal questions from the audience (i.e., _____ happened, is this legal?)
 - These types of personal and specific questions about the law should be directed to the lawyer supervisor. If the lawyer supervisor is unable to attend the

PROJECT DESCRIPTION FORM

(ALL SECTIONS IN THIS FORM MUST BE FILLED FOR PROJECT REVIEW AND APPROVAL)

presentation, students should only respond with answers that have been vetted by the lawyer supervisor.

- The entire presentation, including the question-and-answer period, should not exceed 45 minutes.

Role of Supervising Lawyers

- Ensure the students' presentation is an accurate reflection of the law in Canada and Saskatchewan
- Attend the practice session before the students deliver the presentation (This may take place virtually.)
- Attend the presentation to ensure students share only legal information
 - If unable to attend the presentation, the Lawyer Supervisor will practice presentation with student volunteers, especially potential questions that may arise during the Q&A session

Which types of law are used in this project?

Human rights and criminal law

12. What is the main project deliverable?

C. Presenting public legal education (e.g. in-person or virtual presentations, workshops, training sessions, etc.)

13. What is the project delivery format?

In-Person

Please provide details (e.g. *volunteers will attend the clinic once a week on Friday afternoons or weekly virtual bi-weekly meetings with the team*):

Students will prepare for the presentation virtually, but the visits to Chokecherry Studios and the presentation will take place in-person.

14. If you checked boxes A or C in question 12, above, do you consent to the Student Volunteer(s) sending to PBSC a copy of the project deliverable? Please note it is your responsibility to collect and retain any project deliverable or documentation required to carry out the work set out in this Form. If you consent to PBSC saving a copy of the project deliverable (this strictly applies to Research and Public Legal Education projects), the documents will be securely saved and used solely for the purposes of monitoring the progression of the project, informing project development, and offering efficient continuity to returning projects, and will not be reproduced, shared, or used outside of these stated purposes.

- A. ☒ I consent to PBSC saving a duplicate of the project deliverable.
- B. ☐ I do not consent to PBSC saving a duplicate of the project deliverable.

PROJECT DESCRIPTION FORM

(ALL SECTIONS IN THIS FORM MUST BE FILLED FOR PROJECT REVIEW AND APPROVAL)

15. If you checked boxes B or C in question 12, above, what is your plan for distribution of PBSC's Client Impact Survey?

Note: PBSC's Client Impact Survey is an important tool that allows our organization to measure client satisfaction and impact, report to stakeholders, and improve our programming. The Client Impact Survey is available through Qualtrics, which meets all federal and provincial privacy and security laws (data is stored in Canada).

☒ For public legal education presentations, the student volunteers will set aside time to share the Client Impact Survey hyperlink and QR Code with the participants at the end of the session. The hyperlink and QR Code will be embedded in the last slide.

Volunteers will be provided with the hyperlink and QR Code at the start of their placements. Where appropriate, printed copies of the survey may be used as long as there is a protocol in place to safeguard client confidentiality.

Because the recipients of this presentation are youth, the Client Impact Survey will not be shared with them. Instead, the Client Impact Survey will be distributed to the organization staff at Chokecherry who attended the presentation. Chokecherry Studios will gather feedback from the youth directly.

☐ Other. If neither of the above options are an appropriate means of distributing PBSC's Client Impact Survey for this project, please explain your plan for distribution.
Enter text

16. A work plan is required for this project: Yes ☒ No ☐

If yes, the student(s) must reach out to the lawyer supervisor, draft a work plan, and submit it by email to the Program Coordinator and the lawyer supervisor by November 1st at the latest. Please note that workplans are required for all legal research and writing projects.

A work plan will assign tasks for updating the presentation, include deadlines for research and updates, and the schedule of visits to Chokecherry (once arranged with the organization).

17. Is this a joint project with students from any other PBSC chapters?

If yes, please indicate details: which sections, the division of work, and the model of supervision, etc.

No.

18. What type of training will the organization provide to the student(s)?

Note: Participation in the PBSC General Training offered by the chapter is mandatory for all PBSC students.

Students will receive PBSC General Training, as well as a session hosted by Chokecherry on Harm Reduction Training, likely in late September or early October. This training will be provided at the College of Law, and will be open to PBSC volunteers on other projects.

PROJECT DESCRIPTION FORM

(ALL SECTIONS IN THIS FORM MUST BE FILLED FOR PROJECT REVIEW AND APPROVAL)

19. How many students would you like assigned to this project?

3-4 students.

20. How many hours per week will the student volunteer(s) be expected to work?

Note: PBSC students are expected to volunteer 3-5 hours per week. Additional hours are at the students' discretion, but at no time should the student be volunteering more than 10 hours per week.

Students are expected to volunteer 3-5 hours per week.

21. Will the student(s) be expected to show up for regular shifts each week, or is the schedule flexible?

Students will be expected to schedule 2 visits to Chokecherry Studios in the first term, and to be present for the in-person presentation. All other work is flexible and can be done virtually.

22. Is workspace provided for the student volunteer(s) at your organization?

No.

23. Please list the devices and technologies the students will require to have at home in order to complete their volunteer work remotely (ex. Computer, Internet access, telephone, FaceTime, Zoom, etc.)

Students will need access to the internet and a computer.

SECTION C – STUDENT REQUIREMENTS

24. Is there an expectation for the student(s) to be bilingual?

No.

25. Can first year law students volunteer for this project? Yes ☒ No ☐

26. Please list any law school prerequisites required for this project. (e.g., administrative law, family law, immigration and refugee law.)

There are no prerequisites.

27. Please list any other requirements or expectations for this project. (e.g., professional or academic background, experience, etc.)

There are no requirements, but experience working with youth would be considered an asset.

SECTION D – TO BE COMPLETED BY THE PROGRAM COORDINATOR

28. Which project model(s) most accurately describes this project? If the project has multiple activities, please choose a **maximum of 3** project models. In order to obtain the most accurate data, please only select the project models that describe the majority of the project's activities. If the relevant project model is not indicated below, please contact your Program Officer.

PROJECT DESCRIPTION FORM

(ALL SECTIONS IN THIS FORM MUST BE FILLED FOR PROJECT REVIEW AND APPROVAL)

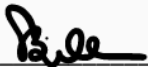
- ☒ Public Legal Education (presentations, workshops, podcasts, brochures, blogs, etc.)
- ☐ Research (memoranda used for internal purposes only)
- ☐ Client services (court forms, shadowing, mock hearings, intake, legal clinic, etc.)
- ☐ Other (please specify)

29. Which communities does this project serve? Please identify the top **3** communities that this project serves. Please choose the primary (1), secondary (2) and tertiary (3) communities served by selecting 1, 2 or 3 next to the community. This will help us understand gaps in our programming, resource allocation and provide us with information for funding proposals and reports. We understand that due to the intersectionality of identities, it is difficult to rank the top three communities served. Please note that by ranking, you are not prioritizing any issues, or communities. If you would like to add any comments, please use the comment box below.

1. Children & Youth
2. Indigenous (First Nations, Inuit, Métis)
3. People living in poverty

For internal Chapter use

Project reviewed and approved by the PBSC Chapter On-site Supervisor



On-Site Supervisor Signature

August 24, 2026

Date

Note: A final/complete copy of this Project Description Form must be provided to the Organization Contact Person, Lawyer Supervisor(s), Student Volunteer(s) and Program Officer at National Office.