

PROJECT DESCRIPTION FORM

Chapter: University of Saskatchewan

Program year: 2023-2024

Project Name: LeBlanc Jensen Internship – Anti-Homelessness Bylaws

SECTION A – ORGANIZATIONAL INFORMATION

1. **Name of Organization:** LeBlanc Law

2. **Mailing Address of Organization:** 2010 11th Avenue, 7th Floor, Regina, SK S4P 0J3

3. **Website of Organization:** <https://leblancjensen.ca/>

4. **Type of Organization:**

- Charity
- Not-for-profit
- Association
- Government
- University
- Law firm
- Other please specify

5. **Brief overview of the organization's mandate (2 to 4 lines maximum):**

LeBlanc Law is a passion driven firm. Their goal is using the law to improve the lives of people and ensure that everyone's voice is heard, and everyone's rights are protected.

6. **Organization Contact Person**

Name: Dan LeBlanc

Title: Lawyer

Telephone Number: 306-530-5986

Email Address: dan@leblancjensen.ca

7. **Preferred mode of contact:** Phone Email

8. **Lawyer supervisor(s)**

Note: For certain projects, students work with a roster of lawyers. In such instances, please include the information of all lawyer supervisors, and indicate who the lead lawyer/key point of contact is.

Type of Lawyer Supervisor:

*Note: Please check only **ONE** of the following.*

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Lawyer Supervisor - Insured

Lawyer Supervisor – Expert (*must attach Lawyer Supervisor – Expert Checklist*)

Name: Dan LeBlanc.

Title: Lawyer.

Organization/Firm: LeBlanc Jensen Law Firm

Telephone Number: 306.530-5986

Email Address: dan@leblancjensen.ca

The lawyer supervisor is:

An employee of your organization

A board member

Other (please specify relationship)

9. **How often will the lawyer supervisor be available to meet with the student(s)?** At least every two weeks.

10. **Due to the ongoing COVID-19 pandemic, and related university directives/policies, students may be required to complete some or all of their volunteer placement virtually and from home. Can student volunteers on this project complete their work virtually and from home? Please confirm yes/no.**

Yes.

SECTION B – PROJECT INFORMATION

11. **Please describe the project tasks:**

Description of Project

Like many Saskatchewan cities, Saskatoon has several bylaws which implicitly criminalize homelessness. These bylaws include a prohibition on sleeping within a park between 9 PM and 6 AM, and a prohibition of urination or defecation in parks. Breach of these bylaws can lead to fines, or worse.

LeBlanc Jensen seeks to constitutionally challenge these bylaws as unjustifiably interfering with homeless persons' right to Life, Liberty, and Security of the Person.

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Role of Student Volunteers

Students will assist supervising lawyer in bringing the above challenge. This work will include:

- Assisting in finding ideal client(s) with adequate standing to challenge these bylaws.
- Research support in anticipation of drafting pleadings.
- Drafting Originating Application, supporting affidavits, and written arguments to Court of King's Bench to challenge validity of bylaws.
 - o NOTE: all pleadings and research will be reviewed, revised, approved, and finalized by the Lawyer Supervisor.
- Regularly meet with Lawyer Supervisor.
- If student is interested and if time allows, attending Saskatoon's Court of King's Bench to observe oral arguments of constructional challenge.

Role of Supervising Lawyers

The role of the lawyer supervisor is to ensure that the legal research and writing is correct. They will review, revise, approve, and finalize all completed work. They will give direction and communicate with the student volunteer frequently.

Which types of law are used in this project?

Constitutional, Administrative, Human Rights Law, Anti-Homelessness Bylaws, Housing.

12. What is the main project deliverable?

Select **ONE** option.

- A. Creating produced content (e.g. research memos, brochures, podcasts, etc.)
- B. Completing client intake and assistance (e.g. completing client intake, providing client referrals, helping clients with their ID documents, etc.)
- C. Presenting public legal education (e.g. in-person or virtual presentations, workshops, training sessions, etc.)

13. If you checked boxes A or C in question 12, above, do you consent to the Student Volunteer(s) sending to PBSC a copy of the project deliverable? Please note it is your responsibility to collect and retain any project deliverable or documentation required to carry out the work set out in this Form. If you consent to PBSC saving a copy of the project deliverable (this strictly applies to Research and Public Legal Education projects), the documents will be securely saved and used solely for the purposes of monitoring the progression of the project, informing project development, and offering efficient continuity to returning projects, and will not be reproduced, shared, or used outside of these stated purposes.

- A. I consent to PBSC saving a duplicate of the project deliverable.
- B. I do not consent to PBSC saving a duplicate of the project deliverable.

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14. If you checked boxes B or C in question 12, above, what is your plan for distribution of PBSC's Client Impact Survey?

Note: PBSC's Client Impact Survey is an important tool that allows our organization to measure client satisfaction and impact, report to stakeholders, and improve our programming. The Client Impact Survey is available through Qualtrics, which meets all federal and provincial privacy and security laws (data is stored in Canada).

For client intake and assistance projects, the student volunteers will set aside time to share the Client Impact Survey hyperlink and QR Code at the end of client meetings. Volunteers will be provided with the hyperlink and QR Code at the start of their placements. Where appropriate, printed copies of the survey may be used as long as there is a protocol in place to safeguard client confidentiality.

For public legal education presentations, the student volunteers will set aside time to share the Client Impact Survey hyperlink and QR Code with the participants at the end of the session. The hyperlink and QR Code will be embedded in the last slide of the presentation where possible. Volunteers will be provided with the hyperlink and QR Code at the start of their placements. Where appropriate, printed copies of the survey may be used as long as there is a protocol in place to safeguard participant confidentiality

Other. If neither of the above options are an appropriate means of distributing PBSC's Client Impact Survey for this project, please explain your plan for distribution.
Click or tap here to enter text.

15. A work plan is required for this project: Yes No

If yes, the student(s) must reach out to the lawyer supervisor, draft a work plan, and submit it by email to the Program Coordinator and the lawyer supervisor by November 1st at the latest. Please note that workplans are required for all legal research and writing projects.

Click or tap here to enter text.

16. Do you have PBSC placements with students from any other PBSC chapter(s)?

If so, which chapters? Do the placements relate to the same project?

No.

17. What type of training will the organization provide to the student(s)?

Note: All first year PBSC volunteers and all volunteers working on research projects must also attend a PBSC/Thomson Reuters legal research strategies workshop.

Students will receive general PBSC training and legal research training from PBSC. Students will receive direction and indirect legal research and writing strategy from the lawyer supervisor.

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18. How many students would you like assigned to this project?

1 student.

19. How many hours per week will the student volunteer(s) be expected to work?

Note: PBSC students are expected to volunteer 3-5 hours per week. Additional hours are at the students' discretion, but at no time should the student be volunteering more than 10 hours per week.

3-5 per week on average.

20. Will the student(s) be expected to show up for regular shifts each week, or is the schedule flexible?

The schedule is flexible.

21. Is workspace provided for the student volunteer(s) at your organization?

No.

22. Please list the devices and technologies the students will require to have at home in order to complete their volunteer work remotely (ex. Computer, Internet access, telephone, FaceTime, Zoom, etc.)

Student must have access to internet, computer and Zoom.

SECTION C – STUDENT REQUIREMENTS

23. Is there an expectation for the student(s) to be bilingual?

No.

24. Can first year law students volunteer for this project? Yes No

25. Please list any law school prerequisites required for this project. (e.g., administrative law, family law, immigration and refugee law.)

None.

26. Please list any other requirements or expectations for this project. (e.g., professional or academic background, experience, etc.)

Preference will be given to students who have previous experience working in a firm and/or with Bylaws and applications.

SECTION D – TO BE COMPLETED BY THE PROGRAM COORDINATOR

27. Which project model(s) most accurately describes this project? If the project has multiple activities, please choose a **maximum of 3** project models. In order to obtain the most accurate

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data, please only select the project models that describe the majority of the project's activities. If the relevant project model is not indicated below, please contact your Program Officer.

- Public Legal Education (presentations, workshops, podcasts, brochures, blogs, etc.)
- Research (memoranda used for internal purposes only)
- Client services (court forms, shadowing, mock hearings, intake, legal clinic, etc.)
- Other (please specify) This project is an internship with LeBlanc Law. The student volunteer will assist the lawyer supervisor with the Court of King's Bench Application.

28. Which communities does this project serve? Please identify the top **3** communities that this project serves. Please choose the primary (1), secondary (2) and tertiary (3) communities served by writing 1, 2, or 3 next to the community. This will help us understand gaps in our programming, resource allocation and provide us with information for funding proposals and reports. We understand that due to the intersectionality of identities, it is difficult to rank the top three communities served. Please note that by ranking, you are not prioritizing any issues, or communities. If you would like to add any comments, please use the comment box below. You will have the opportunity to choose the type of law in the following question.

- Children & Youth
- Domestic Violence Survivors
- Women
- 1 Homeless & marginally housed
- Immigrants, refugees & newcomers
- 3 Indigenous (First Nations, Inuit, Métis)
- LGBTQ+
- Linguistic minorities
- 2 People living in poverty
- People living with disabilities & chronic illnesses
- People living with HIV
- People living with mental health challenges
- Precariously employed individuals
- Prisoners & former prisoners
- Racialized communities
- Religious minority communities
- Self-represented litigants
- Seniors
- Trans and gender diverse individuals
- Two-Spirit individuals
- Veterans
- Other: General Project – no specific community being served (***note: comments are mandatory if this option is selected***)

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Comments:

Click or tap here to enter text.

Project reviewed by On-site Supervisor

Signature

Date

Note: A final/complete copy of this Project Description Form must be provided to:

- The Organization Contact Person
- The Lawyer Supervisor(s)
- The Student Volunteer(s)
- Your Program Officer at National Office