

# PROJECT DESCRIPTION FORM

**Chapter:** University of Saskatchewan

**Program year:** 2024-2025

**Project Name:** Art Workshop on Knowing Your Rights

---

## SECTION A – ORGANIZATIONAL INFORMATION

- 1. Name of Organization:** Chokecherry Studios
- 2. Mailing Address of Organization:** 201 Ave B North, Saskatoon, SK, S7L 1E2
- 3. Website of Organization:** <https://chokecherry.ca>
- 4. Type of Organization:**
  - Charity
  - Not-for-profit
  - Association
  - Government
  - University
  - Law firm
  - Other
- 5. Brief overview of the organization's mandate (2 to 4 lines maximum):**

Chokecherry Studios is a youth-founded, Indigenous non-profit located in inner-city Saskatoon, on Treaty 6 Territory and the Homeland of the Métis. At Chokecherry, youth access inclusive programming and services to creatively tell their stories and mobilize their communities. Chokecherry's primary operations seek to have impact in four main areas: Arts-based Programming, Support Services, Community Mobilization and Culture.
- 6. Organization Contact Person – modified, as of Oct. 9, 2024**

Name: ~~Priscila Cabildo~~  
Title: ~~Co-Interim Executive Director~~  
Telephone Number: ~~(306) 227-1312~~

# PROJECT DESCRIPTION FORM

(ALL SECTIONS IN THIS FORM MUST BE FILLED FOR PROJECT REVIEW AND APPROVAL)

Email Address: [priscila@chokecherrystudios.com](mailto:priscila@chokecherrystudios.com)

Name: Connor Rodriguez – Main contact person  
Title: Community is Harm Reduction Program Coordinator  
Telephone Number: N/A  
Email Address: [cihr.coord@chokecherrystudios.com](mailto:cihr.coord@chokecherrystudios.com)

Name: Justice Noon  
Title: Director of Operations  
Telephone Number: N/A  
Email Address: [admin@chokecherrystudios.ca](mailto:admin@chokecherrystudios.ca)

7. Preferred mode of contact: Phone  Email

8. Lawyer supervisor(s)

*Note: For certain projects, students work with a roster of lawyers. In such instances, please include the information of all lawyer supervisors, and indicate who the lead lawyer/key point of contact is.*

Type of Lawyer Supervisor:

*Note: Please check only **ONE** of the following.*

- Lawyer Supervisor - Insured  
 Lawyer Supervisor – Expert (*must attach Lawyer Supervisor – Expert Checklist*)

Name: Joanne Kahn  
Title: Practice Management Counsel  
Organization/Firm: Legal Aid Saskatchewan  
Telephone Number: (306) 933-5300  
Email Address: [jkhan@legalaid.sk.ca](mailto:jkhan@legalaid.sk.ca)

The lawyer supervisor is:

- An employee of your organization  
 A board member  
 Other - Joanne worked with Legal Aid for many years in different capacities including her current position, Legal Director, and Staff Lawyer. She is very familiar with, and experienced in, practicing criminal law.

# PROJECT DESCRIPTION FORM

(ALL SECTIONS IN THIS FORM MUST BE FILLED FOR PROJECT REVIEW AND APPROVAL)

9. **How often will the lawyer supervisor be available to meet with the student(s)?** The Lawyer Supervisor will be able to meet with the students as required.

10. **Can student volunteers on this project complete their work virtually and from home?**

Yes  No  However, the workshop is expected to take place in-person at Chokecherry.

---

## SECTION B – PROJECT INFORMATION

11. **Please describe the project tasks:**

*Note: If there are multiple projects, please complete a separate Project Description Form for each project. Include details on the final deliverable and expected timelines, etc. Include details on the division of workload, etc.*

### Description of Project

This project is a legal education art workshop. Students will prepare a public legal education presentation. This presentation will be sectioned into different parts where in between each lecture, the youth will engage in an expressive art component related to what they just learned. The students will only be in charge of the legal education presentation portion, and Chokecherry will prepare the art component.

The workshop will be on knowing your rights when encountering the police. It will be in the perspective of inner city youth who may feel more wary about the police than their peers from different neighbourhoods and household income. The goal is to help the youth feel more empowered when they encounter the police.

### October to January

- Students will prepare a 25 min presentation for youth ages 11-25.
- Students will explore the following questions:
  - What are your rights when you encounter the police in different situations?
    - On the street or at a park where you and your friends are hanging out
    - When the police visit your home to ask questions
    - When the police visit your home to search your property
    - At a checkpoint when the police is checking for intoxicated drivers
    - You're driving and you're pulled over by the police
    - When the police ask you questions that could possibly lead them to arrest you

# PROJECT DESCRIPTION FORM

**(ALL SECTIONS IN THIS FORM MUST BE FILLED FOR PROJECT REVIEW AND APPROVAL)**

- When the police ask you questions as a suspect or to simply gather information about someone else
- When the police want to conduct a pat down
- When the police want to confiscate a personal item
  - What are your rights if you get a ticket/fine from the police? (i.e., for speeding; distinct from a parking ticket from the municipality).
  - What are your rights if you get arrested? (right to counsel, bail, hearing)
- Aside from requiring changes in the police and criminal justice institution, what are some advice young people should heed to minimize harmful encounters with the police?

## Early February

- Students will meet with the Contact Organization to plan the workshop:
  - How the presentation should be split to allow the art component
  - Whether the students should prepare a single presentation for all the age groups (ages 11-25) or if multiple presentations are needed and adapted to different age groups
- Chokecherry will be responsible for coming up with the art component for the workshop.
- Coordinate the date(s) for the workshop(s).

## March

- Host and lead the workshop.
  - Do **not** answer personal questions from the audience (i.e. \_\_\_\_ happened, is this legal?).
    - These types of personal and specific questions about the law should be directed to the Lawyer Supervisor. If the Lawyer Supervisor is unable to attend the presentation, students should only respond with answers that have been vetted by the Lawyer Supervisor.
- The entire workshop (both the presentation and the art component) is expected to be 60 min.

*\*Before students conduct presentations, all materials will be reviewed by the organization and Lawyer Supervisor for accuracy. A PBSC disclaimer must also be included in the presentation\**

**Role of Student Volunteers** See the description above.

### **Role of Supervising Lawyers**

- Ensure the students' presentation is an accurate reflection of the law in Canada and Saskatchewan.
- Attend at least one practice session before the students deliver the presentation. (This may take place virtually.)
- Attend the presentations to ensure students share only legal information.
  - If unable to attend a presentation, the Lawyer Supervisor will practice presentation with student volunteers, especially potential questions that may arise during the Q&A session.

# PROJECT DESCRIPTION FORM

**(ALL SECTIONS IN THIS FORM MUST BE FILLED FOR PROJECT REVIEW AND APPROVAL)**

**Which types of law are used in this project?**

Criminal law

## 12. What is the main project deliverable?

Select **ONE** option.

- A.  Creating produced content (e.g. research memos, brochures, podcasts, etc.)
- B.  Completing client intake and assistance (e.g. completing client intake, providing client referrals, helping clients with their ID documents, etc.)
- C.  Presenting public legal education (e.g. in-person or virtual presentations, workshops, training sessions, etc.)

**13. If you checked boxes A or C in question 12, above, do you consent to the Student Volunteer(s) sending to PBSC a copy of the project deliverable?** *Please note it is your responsibility to collect and retain any project deliverable or documentation required to carry out the work set out in this Form.* If you consent to PBSC saving a copy of the project deliverable (this strictly applies to Research and Public Legal Education projects), the documents will be securely saved and used solely for the purposes of monitoring the progression of the project, informing project development, and offering efficient continuity to returning projects, and will not be reproduced, shared, or used outside of these stated purposes.

- A.  I consent to PBSC saving a duplicate of the project deliverable.
- B.  I do not consent to PBSC saving a duplicate of the project deliverable.

## 14. If you checked boxes B or C in question 12, above, what is your plan for distribution of PBSC's Client Impact Survey?

**Note: PBSC's Client Impact Survey** is an important tool that allows our organization to measure client satisfaction and impact, report to stakeholders, and improve our programming. The Client Impact Survey is available through Qualtrics, which meets all federal and provincial privacy and security laws (data is stored in Canada).

For client intake and assistance projects, the student volunteers will set aside time to share the Client Impact Survey hyperlink and QR Code at the end of client meetings. Volunteers will be provided with the hyperlink and QR Code at the start of their placements. Where appropriate, printed copies of the survey may be used as long as there is a protocol in place to safeguard client confidentiality.

# PROJECT DESCRIPTION FORM

**(ALL SECTIONS IN THIS FORM MUST BE FILLED FOR PROJECT REVIEW AND APPROVAL)**

For public legal education presentations, the student volunteers will set aside time to share the Client Impact Survey hyperlink and QR Code with the participants at the end of the session. The hyperlink and QR Code will be embedded in the last slide of the presentation where possible. Volunteers will be provided with the hyperlink and QR Code at the start of their placements. Where appropriate, printed copies of the survey may be used as long as there is a protocol in place to safeguard participant confidentiality

Other. If neither of the above options are an appropriate means of distributing PBSC's Client Impact Survey for this project, please explain your plan for distribution.

**15. A work plan is required for this project:** Yes  No

*If yes, the student(s) must reach out to the lawyer supervisor, draft a work plan, and submit it by email to the Program Coordinator and the lawyer supervisor by November 1st at the latest. Please note that workplans are required for all legal research and writing projects.*

**16. Is this a joint project with students from any other PBSC chapters?** Yes  No

**17. What type of training will the organization provide to the student(s)?**

*Note: All first year PBSC volunteers and all volunteers working on research projects must also attend a PBSC/Thomson Reuters legal research strategies workshop.*

The student volunteers on this project will attend PBSC general training as well as additional harm reduction training by Chokeycherry in October.

**18. How many students would you like assigned to this project?** 2-4 students

**19. How many hours per week will the student volunteer(s) be expected to work?**

*Note: PBSC students are expected to volunteer 3-5 hours per week. Additional hours are at the students' discretion, but at no time should the student be volunteering more than 10 hours per week.*

Students are expected to volunteer 3-5 hours per week.

**20. Will the student(s) be expected to show up for regular shifts each week, or is the schedule flexible?**

The work will be flexible, but students will be expected to work together on a regular basis, meet deadlines, and be present for the scheduled presentations.

**21. Is workspace provided for the student volunteer(s) at your organization?** Yes  No

**22. Please list the devices and technologies the students will require to have at home in order to complete their volunteer work remotely (ex. Computer, Internet access, telephone, FaceTime, Zoom, etc.)**

Students will need access to the internet and a computer.

# PROJECT DESCRIPTION FORM

(ALL SECTIONS IN THIS FORM MUST BE FILLED FOR PROJECT REVIEW AND APPROVAL)

---

## SECTION C – STUDENT REQUIREMENTS

23. Is there an expectation for the student(s) to be bilingual? Yes  No
24. Can first year law students volunteer for this project? Yes  No
25. Please list any law school prerequisites required for this project. (e.g., administrative law, family law, immigration and refugee law.) There are no prerequisites.
26. Please list any other requirements or expectations for this project. (e.g., professional or academic background, experience, etc.)  
There are no requirements but experience in working with youth will be considered an asset.

---

## SECTION D – TO BE COMPLETED BY THE PROGRAM COORDINATOR

27. Which project model(s) most accurately describes this project? If the project has multiple activities, please choose a **maximum of 3** project models. In order to obtain the most accurate data, please only select the project models that describe the majority of the project's activities. If the relevant project model is not indicated below, please contact your Program Officer.
- Public Legal Education (presentations, workshops, podcasts, brochures, blogs, etc.)  
 Research (memoranda used for internal purposes only)  
 Client services (court forms, shadowing, mock hearings, intake, legal clinic, etc.)  Other (please specify)
28. Which communities does this project serve? Please identify the top **3** communities that this project serves. Please choose the primary (1), secondary (2) and tertiary (3) communities served by writing 1, 2, or 3 next to the community. This will help us understand gaps in our programming, resource allocation and provide us with information for funding proposals and reports. We understand that due to the intersectionality of identities, it is difficult to rank the top three communities served. Please note that by ranking, you are not prioritizing any issues, or communities. If you would like to add any comments, please use the comment box below.
- 1 Children & Youth  
\_\_\_ Domestic Violence Survivors  
\_\_\_ Women  
\_\_\_ Homeless & marginally housed

# PROJECT DESCRIPTION FORM

(ALL SECTIONS IN THIS FORM MUST BE FILLED FOR PROJECT REVIEW AND APPROVAL)

- Immigrants, refugees & newcomers
- 3 Indigenous (First Nations, Inuit, Métis)
- LGBTQ+
- Linguistic minorities
- 2 People living in poverty
- People living with disabilities & chronic illnesses
- People living with HIV
- People living with mental health challenges
- Precariously employed individuals
- Prisoners & former prisoners
- Racialized communities
- Religious minority communities
- Self-represented litigants
- Seniors
- Trans and gender diverse individuals
- Two-Spirit individuals
- Veterans
- Other: General Project

**Project reviewed by On-site Supervisor**

*Heather Heavin*

\_\_\_\_\_  
**Signature**

July 17, 2024

\_\_\_\_\_  
**Date**

**Note: A final/complete copy of this Project Description Form must be provided to:**

- The Organization Contact Person
- The Lawyer Supervisor(s)
- The Student Volunteer(s)
- Your Program Officer at National Office